

Elementary School Staff/Budget Allocations 2019-20

General Fund

Position	No. of Students	No. of FTEs or Hours per Formula	Other Information
Principal		1.0 FTE	
Assistant Principal	700- 800	.50 FTE	
	≥ 801	1.0 FTE	
Teacher, 46	33		
Office Manager/Secretary		1.0 FTE	
Clerk/Other Clerical	≤ 450	3.5 hours	
	451 - 650	6 hours	
	≥ 651	8 hours	
School Plant Operation Manager		1.0 FTE	
Custodian		1.0 FTE	
Breakfast Duty			Based on Nutrition Services allocations.
Noon Duty		2.0 hours +1.0 hour per 110 students	



K-8 School Staffing/Budget Allocations 2019-20

General Fund

Position	No. of Students	No. of FTEs or Hours per Formula	Other Information
Principal		1.0 FTE	
Assistant Principal	≥ 751	1.0 FTE	Consideration given for number of students in 7-8 grades.
Teacher, K-3	24	1.0 FTE	Based on CBA
Teacher, 4-6	33		
Teacher, 7-8	31		

Middle School Staffing/Budget Allocations 2019-20

General Fund

		1.0 FTE	
Assistant Principal		1.0 FTE	Formula revised in 2015-16
Teacher, 7-8	3	1.0 FTE	Based on SA
Office Manager/Secretary		1.0 FTE	
Other Clerical	≤ 80	30 FTE	
	81 - 1000	35 FTE	
	≥ 1001	40 FTE	
School Plant Operation Manager		1.0 FTE	

Custodian ~~Current~~ staffing.

			(Based on SCA Agreement)
Counselor			Maintain staffing based on SCA MOU .

Teacher Substitute

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Grade 7-12 School Staffing/Budget Allocations 2019-20

General Fund

Position	No. of Students	No. of FTEs or Hours per Formula	Other Information
Principal		1.0 FTE	
Assistant Principal		1.0 FTE	
Office Manager/Secretary		1.0 FTE	
Teacher, 7-8	31	1.0 FTE	Based on CBA
Teacher, 9-12	32		
Clerk/Other Clerical	501-1099	3.0 FTE	Site determines combination of Controller/Bookkeeper/Attendance Tech/Registrar/Other Clerical.
Custodian			Maintain current staffing.
School Plant Operation Manager		1.0 FTE	
Campus Monitor	< 500		
			(Based on SCTA Agreement)
Counselor			Maintain staffing based on SCTA MOU.
Teacher Substitute		5.0 days per teacher	
Classified Clerical/Campus Monitor Substitute		5 days total	

School Plant Operation Manager/Custodial Substitute

*Allocated per enrollment

High School Staffing/Budget Allocations 2019-20

General Fund

Position	No. of Students	No. of FTEs or Hours per Formula	Other Information
Principal		1.0 FTE	
	$\leq 1,000$		
Assistant Principal	$> 1,001$		

Small High School Staffing/Budget Allocations 2019-20

General Fund

Position	No. of Students	No. of FTEs or Hours per Formula	Other Information
Principal		1.0 FTE	
Teacher, 9-12	32	1.0 FTE	Based on CBA
Office Manager/Secretary	≤ 300	1.0 FTE	Site determines combination of Office Manager/Controller/Bookkeeper/Attendance Tech/Registrar.
Clerk/Other Clerical	301 - 500	1.5 FTE	
School Plant Operation Manager		1.0 FTE	
Custodian			Maintain current staffing.
Campus Monitor	≤ 500	1.0 FTE	
Librarian or Media Technician	301 - 500	.5 FTE	Maintain current staffing. (Based on SCTA Agreement)
Counselor			Maintain staffing based on SCTA MOU.
Teacher Substitute		5.0 days per teacher	
Classified Clerical/Campus Monitor Substitute		5 days	Per Classified Clerical/Campus Monitor FTE.
School Plant Operation Manager/Custodial Substitute		5 days	Per School Plant Operation Manager/Custodial FTE.

*Allocated per enrollment