

**Business Services**

**Contracts Office**

5735 47<sup>th</sup> Avenue, Sacramento, CA 95824

(916) 643-2464

*Jorge Aguilar, Superintendent*

*Gerardo Castillo, Chief Business Officer*

**Request for Proposals For Lease-Leaseback Construction Services**  
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The Project shall be governed by a Project Labor Agreement (“PLA”). The successful Contractor (and all Subcontractors) will be required to execute an “Agreement to be Bound”, whereby Contractor and Subcontractors agree to conform to all terms and conditions set forth in the PLA. The full text of the PLA is available on the District’s website.

The District does not discriminate on the basis of race, color, national origin, religion, age, ancestry, medical condition, disability, or gender in consideration for an award of contract.

To submit a proposal for this Project, the Contractor is required to possess one or more of the following State of California Contractor Licenses: A – General Engineering or B – General Building.

Firms are responsible for checking the website periodically for any updates or revisions to the RFP. All proposals will be considered valid and prices will be considered fixed for a period of sixty (60) days following submission.

No business entity, including any agent of such entity, shall directly or indirectly contact any District Board of Education member immediately before or during the RFP process of any project on which the business entity intends to or has submitted a RFP. Any vendor violating this policy shall be deemed disqualified from the RFP. Should such contact come to light after the RFP is awarded and the entity was deemed the successful Responder, the Board reserves the right to cancel any contract awarded, in which case, the vendor shall be liable for any damage incurred by the district. The Board shall exercise its best judgment for the benefit of the district.

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**B. Price Proposal – a detailed breakdown of all costs**

**C. Designated Subcontractor List**

**V. SELECTION PROCEDURES AND GUIDELINES**

The purpose of this RFP is to enable the District to select the Contractor that submitted the proposal that is the best value to the District for the Project as required by Education Code section 17406. The term “best value” as used in this RFP is defined in Education Code section 17400, and is inclusive of a competitive procurement process whereby the Contractor is selected on the basis of objective criteria for evaluating qualifications with the resulting selection representing the best combination of price, qualifications, and experience.

The District will use the selection process outlined below, which conforms to Education Code section 17406 and ensures that the best value selection by the District is conducted in a fair and impartial manner. A review and selection committee composed of key District officials and consultants will review and evaluate all proposals.

Proposals will be opened privately to assure confidentiality and to avoid disclosure of the contents to competing Contractors prior to and during the review and evaluation process. Following selection of a Contractor pursuant to this RFP, proposals may be subject to disclosure in accordance with the Public Access to Information Act (PIA).

Contractor's Prequalification Score	Points Awarded For Qualifications
131 – 135	100
126 – 1	





- h. Has your company ever failed to enter into a contract after being selected for a new school construction or modernization project? If yes, please explain.
  - i. In the past five years, has your company failed to complete a contract within the authorized contract time? If yes, please explain.
  - j. In the past five years, has your company's contract on a public works project been terminated or canceled by the public entity owner? If yes, please explain.
  - k. In the past five years, has your company contracted on a public works project subject to a Project Labor Agreement? If yes, please explain.
- iii. Owner-Contractor Relationship
- a. Describe your company's general approach to building and maintaining positive, responsive, collaborative, and trusting relationships with project owners, including any specific methods or techniques utilized by your company.
  - b. Describe your understanding of the term "partnership mentality" and explain how a partnership mentality may benefit a contractor and project owner. Additionally, describe how a partnership mentality may benefit the District and your company with respect to this Project.
- iv. History of Disputes
- a. Describe your company's general approach to avoid or mitigate disputes between your company and: (i) project owners; and (ii) your vendors (subcontractors, suppliers, etc.). Describe any specific methods or techniques utilized by your company to avoid or mitigate disputes with owners and vendors.
  - b. Has your organization been involved in litigation or arbitration in the past five years related to a construction project? If yes, please explain.
  - c. How many stop notice enforcement lawsuits against your company have been lost or settled by the company in the past five years? If the answer is more than "zero", please describe each stop notice that was lost or settled.
  - d. How many unresolved change orders resulted in a claim filed by your company against a project owner in the past five years? If the answer is more than "zero", please explain each claim submitted.

### 3. Price Proposal Portion

For the price proposal portion of the best value analysis, the District will evaluate the amount of Contractor's lump sum price. The price proposal portion of the best value analysis will also be scored on a one hundred (100) point scale. District will score Contractors on the basis of the lowest to highest price proposal submitted. All Contractors submitting a price proposal will

receive points

**EXHIBIT A**  
**Ranking of Best Value Scores**

**SECTION I – CONTRACTOR QUALIFICATIONS**

In the follow table, enter all proposing Contractors and the total points received from the qualifications evaluation (Maximum points available per Contractor is 100).

<b>CONTRACTOR</b>	<b>POINTS AWARDED</b>

**SECTION II – CONTRACTOR EXPERIENCE**

In the follow table, enter all proposing Contractors and the total points received from the experience evaluation, based on questionnaire (Maximum points available per Contractor is 100).

<b>CONTRACTOR</b>	<b>POINTS AWARDED</b>

**SECTION III – LUMP SUM PRICES**

In the following table, enter all proposing Contractors based on their lump sum prices in order from lowest to highest. In the event two Contractors submit price proposals with the same overall price, both Contractors shall be awarded the same amount of points. (For example, if two Contractors submit a price proposal of exactly \$1 million, which would qualify them both as the second lowest proposal, each Contractor shall receive 90 points.)

**SECTION IV – BEST VALUE SCORE**

In the following table, enter all proposing Contractors, their scores from Sections I, II and III and their total combined score. The total combined score is the Contractor's "best value score."

<b>CONTRACTOR</b>	<b>SECTION I</b>	<b>SECTION II</b>	<b>SECTION III</b>	<b>COMBINED TOTAL</b>

**SECTION V – BEST VALUE RANK**

In the following table, enter all proposing Contractors and best value score in order from the highest best value score to the lowest best value score. The Contractor with the highest best value score shall be ranked No. 1 overall.

<b>CONTRACTOR</b>	<b>BEST VALUE SCORE (highest to lowest)</b>	<b>RANK</b>
		<b>1</b>
		<b>2</b>

**EXHIBIT B**  
**SIMILAR PROJECTS (History of Performance)**

Project	Owner/Contact Info	Scope of Work	Your Role

Project	Owner/Contact Info	Scope of Work	Your Role



**EXHIBIT C**  
**PREQUALIFICATION CERTIFICATION**  
**FOR LEASE-LEASEBACK PROPOSAL**

I, \_\_\_\_\_, am authorized to represent \_\_\_\_\_ and sign this certification on its behalf to accompany the proposal that \_\_\_\_\_ is submitting for the O.W. Erlewine Roof & Asphalt Replacement ("Project").  
I certify and declare that:

\_\_\_\_\_ was previously prequalified by the Sacramento City Unified School District ("District") to submit bids and proposals on District public works projects;  
The District, through QualityBidders, issued such prequalification on \_\_\_\_\_, 20\_\_;  
To the best of my knowledge, such prequalification has not expired; and  
The scope of such prequalification covers the Project.

In addition, I certify and declare that: *(Choose one)*

- All information submitted by \_\_\_\_\_ in conjunction with its prequalification application is still accurate and complete, and requires no updated information.
- Some of the answers and/or financial statements of \_\_\_\_\_ submitted in response to the previous prequalification questionnaire are no longer accurate and complete, and updated information is required. I understand that \_\_\_\_\_ must re-qualify pursuant to the District's process for prequalification using updated, accurate and complete information. I further understand that if \_\_\_\_\_ does not become prequalified using updated, accurate, and complete information prior to submitting its proposal, the District reserves the right to discard and not consider my company's lease-leaseback proposal.

I understand that any statement which is proven to be false shall be grounds for disqualification of \_\_\_\_\_ from submitting a proposal for the Project.