



**Administrative Services
Contracts Office**

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*Jonathan P. Raymond, Superintendent
Patricia A. Hagemeyer, Chief Business Officer*

**REQUEST FOR PROPOSALS
For
THIRD PARTY ADMINISTRATOR FOR TAX SHELTERED ANNUITIES**

**Requests for Information
September 26, 2012**

Regarding the 457(b) plan:

1. Which vendors are in the plan?

Savant Russell (SCUSD's 457), VALIC, Hartford, CalPERS

2. How many participants are contributing to the 457(b) plan per month?

High = 132; Current = 118

3. Does the District desire to add vendors to the current 457 vendor list?

No

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4. Section 7, part a) refers to Section 16 and we cannot find that section in the RFP document. Is there another section of the RFP? What is this referring to?

We apologize – there is no Section 16. Section should read:

a) Serve as common remitter for the District's 457 and 403(b) program, and as paying agent on behalf of the District to promptly remit all funds to participating vendors provided that the District meets all federal and state regulations and requirements.

5. Is Sacramento City USD utilizing a consultant to assist with the RFP? If so, which one?

No

6. Can Sacramento City USD provide the # of employees contributing to each vendor?

No, it varies by employment count, but overall monthly high is 132, current # is 118.

7. What salary reduction agreement process does Sacramento City USD anticipate using with the common remitter? Continuing with paper SRA enrollment and changes or accepting an electronic data file from the administrator to automatically update their payroll system prior to processing each payroll?

We can accept electronic SRA, as to whether or not they will in the future of SCUSD payroll software automatically update is to be determined.

Due date for proposals: Monday, October 15, 2012, 4:30 p.m.