REQUEST FOR PROPOSALS
For
AFTER SCHOOL EDUCATION AND SAFETY PROGRAM

Requests for Information
May 25, 2011

Due date for proposals: Tuesday, May 31, 2011, 2:00 p.m.

1. How will you evaluate the budget?
   o **SCUSD will evaluate all after-school programs based on using appendix given.**

2. Will contract be reviewed every year?
   o **Yes**

3. What is the timeframe of grant?
   o **From July 1, 2011   June 30, 2012**

4. If agency can't budget for 10 kids, what will happen?
   o **This may not be the process for the respective agency. At time of award the agency will go through a negotiation process to determine ability on actual factors.**

5. Budget Form and narrative section: Budget max ($100,000) does not include in-kind matching
   o **Maximum of $100,000 is for SCUSD contribution; the agency can show match in any manner that they choose.**

6. Will budget be reviewed every year?
   o **Yes, along with program goals and outcomes.**

7. Are applicants expected to include budget planning for snacks?
   o **SCUSD provides snack for the after school programs. Applicants are not expected to include the required daily snack cost in their budget; however anything over and b**

9. Within the review process, are there opportunities for agencies to provide a rebuttal for a particular score?
    o **Agencies can request their scores. More information will be provided at the time of contact from the District.**

10. Will there be an annual RFP process?
    o **This will be at the discretion of the District.**

11. If facilities, maintenance, etc. are covered by the district, should that be included under "matching"?
    o **Applicants may determine how the matching portion for their sample budget is used.**

12. Does the District pay for field trips?
    o **All field trips are processed through the district. The district pays for most field trips.**

13. Are there a minimum number of sites that an agency can apply for?
    o **There is no minimum number of sites that any agency must apply to provide services to. There is no maximum (among available sites) number that agencies must apply to provide service to.**

14. What would be the salary if the agency uses a district employee to work in the after school program?
    o **It is the agency discretion on their pay rates. If the agency would like to be comparable to the district, rates are negotiated with the bargaining units. These rates are posted in the SCUSD website under employment.**

15. Does SCUSD provide security or is it the agency's responsibility?
    o **Safety is a priority. Consider safety in your program design. The District will work collaboratively with the awarded agencies to ensure safe schools and after school programs.**

16. What do you mean by "balanced" program?
    o **The District YES Unit believes strongly in supporting students academically and social and emotionally; as well as believing in the whole child concept.**

17.

20. Do we need to stay within the page limit per section or per overall component?
     o **Keep the page within the page limits per section.**

21. Is the agency expected to do their own evaluation?
     o **The agency is required to create an evaluation plan and provide information in the application. The District does perform evaluation on our entire after school program.**

22. Are there any margin requirements?
     o **Use basic margins for report.**

23. In looking at SCUSD's strategic plan, we noticed that closing the achievement gap is tied to the School Quality Review. Could you please send us a copy of that review or let us know what the primary goals of that review are?
     o **The SQR is a process for our schools to assess progress and challenges. The SQR is a yearly process and provides a benchmark for schools.**

24. ASES requires a 33% match of cash or in-kind donations. Only 25% of that match requirement (8%) can be directed to facilities. However, the RFP for bidders only requires a 15% match minimum. What are the district's plans to meet the other portion of the match requirement? How will that match be reported?
     o **The District uses other sources to meet the state required match. Upon award of a site, the district provides information on how to**
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25. The funding cap for Elementary programs is $112,500 – which equals services for approximately 84 children. The Admin costs are limited to 15% of funded amount - $16,875. At an RFP rate of $100,000, there would only be $4,375 per site. What funded admin support is provided to program with the difference?
     o **Please provide information in the budget based on the provided scenario. The District will discuss all budget and program details once awarded, as each school may present various factors for the budget.**

26. Are there start-up funds available to the successful bid winner? If so, how much?
     o **This process is part of contract negotiation.**

27. What type of facility space will be provided for program implementation? Will the facility provision include access to the school library and computer lab after school? Will there be enough space to separate children into groups of 20 to support homework time and academic support?
     o **Each facility is different. The awarded agency will work with the District and the individual school site to determine the needs of each school.**

28. How will janitorial services for the programs be managed and funded? Is this the responsibility of the contract provider or district?
     o **The District provides custodial support; however the agency is responsible for general cleaning.**

29. Will there be materials left over from previous funding cycles that can be utilized by the new contract provider?
    o **This will be based on materials per school site.**

30. Will the programs be provided with copies of school site curriculum for more consistent academic alignment?
    o **This will be based on materials available per school site. The District supports the alignment and will support this process as much as possible.**

31. Will the contract provider be given timely access to the students' school day attendance and STAR test scores (prior and current year as applicable) to meet the reporting requirements?
    o **Providers are given access to the District student information system.**

32. In order to provide support that improves academic performance, there is a

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