



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item # 11.1a

**Subject: Rosemont High School Field Trip to El Yunque National Park,
Luquillo, Puerto Rico April 17 to 22, 2011**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Learning Support Unit/Department: Accountability Office, East Area 2 Schools

Sacramento City Unified School District

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

ROSEMONT HIGH SCHOOL 2-3-2011

Field Trip Destination LUQUILLO, PUERTO RICO

Reason for travel VOLUNTEER WITH THE SIERRA CLUB IN THE EL YUNQUE NATIONAL PARK
ON ENVIRONMENTAL CONSERVATION CLEAN-UP

TRAVEL REQUEST FORM (ACC-F014)

APPROVED BY: _____

DATE: _____

TO: _____

FROM: _____

REASON: _____

ESTIMATED COST: _____

ESTIMATED DURATION: _____

ESTIMATED DEPARTURE DATE: _____

ESTIMATED RETURN DATE: _____

ESTIMATED TRAVEL CLASS: _____

ESTIMATED ACCOMMODATION: _____

ESTIMATED MEALS: _____

ESTIMATED TRANSPORTATION: _____

ESTIMATED OTHER: _____

ESTIMATED TOTAL: _____

ESTIMATED TOTAL PER DIEM: _____

ESTIMATED TOTAL PER MEAL: _____

ESTIMATED TOTAL PER TRANSPORTATION: _____

ESTIMATED TOTAL PER OTHER: _____

ESTIMATED TOTAL PER ACCOMMODATION: _____

ESTIMATED TOTAL PER MEALS: _____

ESTIMATED TOTAL PER TRANSPORTATION: _____

ESTIMATED TOTAL PER OTHER: _____

ESTIMATED TOTAL PER ACCOMMODATION: _____

ESTIMATED TOTAL PER MEALS: _____

ESTIMATED TOTAL PER TRANSPORTATION: _____

ESTIMATED TOTAL PER OTHER: _____

ESTIMATED TOTAL PER ACCOMMODATION: _____

ESTIMATED TOTAL PER MEALS: _____

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ESTIMATED TOTAL PER ACCOMMODATION: _____

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ESTIMATED TOTAL PER TRANSPORTATION: _____

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