

**SCHOOL BUS ACCIDENT REPORT (TRA-F013)**  
Sacramento City Unified School District Transportation Service

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Vehicle # \_\_\_\_\_ Dispatcher: \_\_\_\_\_

Driver \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

1. Location \_\_\_\_\_

2. Details \_\_\_\_\_

3. # of students on board \_\_\_\_\_

Injuries? (Y / N): Driver \_\_\_\_\_ Students \_\_\_\_\_ Bus Attendant \_\_\_\_\_

4. Agency notified: \_\_\_\_\_ Log # \_\_\_\_\_

5. Supervisor responding: \_\_\_\_\_ Shop Personnel: \_\_\_\_\_

6. Is vehicle drivable? \_\_\_\_\_ If no, College Oak Towing 387-9040

7. Number of other vehicles involved: \_\_\_\_\_ Make \_\_\_\_\_ Injuries? \_\_\_\_\_

8. District personnel notified:

Janet Weeks Janet-Weeks@sac-city.k12.ca.us  
Chuck Ernst Chuck-Ernst@sac-city.k12.ca.us  
Patty Hagemeyer Patty@sac-city.k12.ca.us  
Lt. Cathy Lester School PD/Security Katherine-Lester@sac-city.k12.ca.us

9. School sites notified:

School Site: 1 \_\_\_\_\_ Name: \_\_\_\_\_

School Site: 2 \_\_\_\_\_ Name: \_\_\_\_\_

10. Site Administrator for School:

West-Area Lisa Allen Lisa-Allen@sac-city.k12.ca.us  
Central-Area Sara Noguchi Sara-Noguchi@sac-city.k12.ca.us  
East-Area Mary Hardin Young Mary-HardinYoung@sac-city.k12.ca.us  
Sp.Ed:Becky Bryant BeckyBr@sac-city.k12.ca.us  
Elk Grove SCOE: Carmen Walker CWalker@scoe.net  
Central SCOE: Beth Vieira BVieira@scoe.net  
Shop Supervisor: Kurt Schoener Kurt-Schoener@sac-city.k12.ca.us

11. Who notifies parents: \_\_\_\_\_  
(Special Ed = Dispatch & Regular Ed = School)