

**Attachment 1
Head Start
January-February Report Summary**

Enrollment Report

January 2021	47%
February 2021	49%

Sacramento
Employment and
Training
Agency

February 2, 2021

GOVERNING BOARD

ERIC GUERRA
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

Jacque Bonini
Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

Dear Ms. Bonini:

ERIC GUERRA
Councilmember
City of Sacramento

Public Representative

KATHY KOSSICK
Executive Director

895 Del Paso Blvd., Suite 100

Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website:

Fiscal Monitoring Findings

[REDACTED]

[REDACTED]

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MEMORANDUM

TO: Ms. Jacquie Bonini **DATE:** February 2, 2021
FROM: David B. Clark, SETA Fiscal Monitor
RE: Fiscal Desk Monitoring of Sacramento City Unified School District

PROGRAM	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>PERIOD</u>	<u>PERIOD COVERED</u>
Head Start	Basic	\$ 5,840,686	8/1/19 – 7/31/20	2/1/20 – 7/31/20
Head Start	T & TA	\$ 31,200	8/1/19 – 7/31/20	2/1/20 – 7/31/20
Head Start	Covid-19	\$ 646,802	8/1/19 – 7/31/20	2/1/20 – 7/31/20

Monitoring Purpose: Initial Follow-Up Special Final

Date of review: October 12, 2020
Follow Up: 10/28, 11/1, 11/4, 11/6, 11/9, 11/20, 11/23

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation		N/A		
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll		N/A		
8	Debit Reason Act		N/A		
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In Kind Contribution	X			