



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 12.1c

Meeting Date: May 4, 2023

Subject: Approve Albert Einstein field trip to Ashland, OR from May 31 - June 2, 2023

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Deputy Superintendent

Recommendation: Approve Albert Einstein field trip to Ashland, OR from May 31- June 2, 2023

Background/Rationale : : There is no cost to the district. Expenses will be

_____ student fundraising.

LCAP Goal(s): College preparedness, increasing communication and critical thinking skills.

Documents Attached:

1. Out-of-state field trip documents

Estimated Time of Presentation : N/A Submitted by: Lisa Allen, Deputy Superintendent Tuan Doung, Assistant Superintendent Approved by : Jorge A. Aguilar, Superintendent

Sacramento City Unified School District

FIELD TRIP REQUEST FORM

(USE A SEPARATE FORM FOR EACH TRIP)

Field Trip Request Form - Use a separate form for each trip. Use the following information distribution section for details concerning each type of trip.

[Redacted content]

School Name Albert Einstein Middle School

Teacher's Name Sarah

Room # 20

Telephone # 916-395-5310

Fax # 916-288-5813

Field Trip Destination Ashland, Oregon

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name Albert Einstein Middle School

Date 3/21/2023

Teacher's Name

Room # 20

Telephone

Field Trip Destination Ashland.

Reason for travel
and re

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed

[Redacted content]

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be

Purpose for Attendance

Payable at least 30 days prior to the

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#26/23