

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item# 10.3

3. Resolution No. 3438

**Estimated Time of Presentation:** 5 minutes

**Submitted by:** Erin Findley, Assistant Superintendent, C&I

**Approved by:** Lisa Allen, Superintendent

**Sacramento City Unified School District**  
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

## **NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

### **Topic of Hearing:**

**Review of the Pupil Textbook and Instructional Materials Incentive Program Act  
For 2024-25**

Copies of this program may be inspected at:

**Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will approve Resolution No. 3438:  
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

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**HEARING DATE:** Thursday, September 19, 2024

**TIME:** 6:00 p.m.

**LOCATION:** Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**FOR ADDITIONAL INFORMATION CONTACT:** SCUSD Academic Office/Curriculum and  
Instruction Department (916) 643-9120

# Board of Education Executive Summary

## Curriculum and Instruction Department

Public Hearing and Approval of Resolution No. 3438: Compliance with the Pupil Textbook and Instructional Materials Incentive Program

September 19, 2024



### I. OVERVIEW / HISTORY

Each year, the SCUSD Board of Education holds a Public Hearing and adopts a resolution certifying that the allocation earmarked for instructional materials is expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution attests to the sufficiency of core textbooks/instructional materials for each student reviewed school sites; **as is required by the Williams Act**. Additionally, the resolution certifies that materials in each core subject are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education. If insufficiencies are noted, the Board must identify the plan to remedy said insufficiencies within eight weeks from the adoption of the textbook sufficiency resolution.

The District's textbook/instructional materials ordering process for each school begins in the spring; deliveries of textbooks/instructional materials are made to schools beginning in June through September. To document sufficiency for purposes of the Pupil Textbook and Instructional Materials Incentive Act, each school is asked to complete a Textbook Sufficiency Survey. Schools must indicate whether they have sufficient textbooks/ instructional materials for each student. If there are not sufficient textbooks/instructional materials, schools are asked to note the number of textbooks/instructional materials needed and the reason for the insufficiency. The surveys are processed by the Library/Textbook Services and any needed materials ordered and are sent out to each school site.

### II. DRIVING GOVERNANCE

The Board makes a determination through resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board and to identify the remedy for the insufficiencies.

### III. BUDGET

The total funds allocated for textbooks and instructional materials for the 2024-25 school year totals \$2,150,000 to be used toward the purchase of state-adopted core instructional materials. Additionally, \$3,645,987 was used to purchase instructional materials for World Languages in grades 9-12 for the 2024-25 school year.

## Board of Education Executive Summary

### Curriculum and Instruction Department

*Public Hearing and Approval of Resolution No. 3438: Compliance with the Pupil Textbook and Instructional Materials Incentive Program*

September 19, 2024



#### IV. GOALS, OBJECTIVES, AND MEASURES

The goal is to ensure that each student has the requisite set of state-adopted textbook and instructional materials in each core academic subject and to allocate sufficient funds to support annual textbook expenditures. The objective is to accurately project textbook and instructional materials needs so that adequate funds may be allocated to address student

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

RESOLUTION NO. 3438

Resolution Regarding Sufficiency or Insufficiency of Instructional Materials:  
Education Code Section 60119

WHEREAS , the governing board of the Sacramento City Unified School District is committed to providing appropriate instructional materials for all students, and;

WHEREAS , the governing board of the Sacramento City Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing September 19, 2024, at, or about 6:00 p.m., which is before the eighth week of school, and which did not take place during or immediately following school hours, and;

WHEREAS , the governing board provided at least 10 days notice of the public hearing posted in at least three places within the district stating the time, place and purpose of the hearing, and;

WHEREAS , the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” signifies each pupil, including English learners, has textbooks, instructional materials, or both, to use in class and to take home, and;

WHEREAS, during distance learning, the definition of “sufficient textbooks or instructional materials” also includes the use of an electronic device and access to the internet and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks or instructional materials were provided to pupils of the Sacramento City Unified School District, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each student which are aligned to the academic content standards and consistent with the content of the curriculum frameworks in English Language Arts (including the English Language Development component of an adopted program), Mathematics, Science, History-Social Studies, Foreign Language and Health, and;

WHEREAS, laboratory science equipment is available for science laboratory classes offered in grades 9 – 12, inclusive.

THEREFORE, IT IS RESOLVED, for the 2024-25 school year, the Sacramento City Unified School District Board of Education has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 19th day of September, 2024, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTESTED TO:

\_\_\_\_\_  
Lisa Allen