

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1j

Meeting Date: March 15, 2018

Subject: Approve C.K. McClatchy High School Field Trip to Reno, Nevada
April 13-15, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve C.K. McClatchy High School Field Trip to Reno, Nevada
April 13-15, 2018.

Background/Rationale: On April 13, 2018 a group of six students and one teacher chaperone from C.K. McClatchy High School will travel via rental car to Reno, NV to attend the CNH KEY Club District Convention. This program helps students develop leadership skills and encourages service to community.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer

Mary Hardin Young, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento Unified School District
FIELD TRIP REQUEST FORM
A SEPARATE FORM FOR EACH TRIP

[Redacted content]

Requester: C. K. M. High School 02 20 2018

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name C.K. McClatchy High school Date 04 / 13 / 18

Mr. Daniel Cotton D 11 503311

Field Trip Destination 2500 E. 2nd Street Reno, Nevada

Reason for travel KEY Club District Convention: this is the annual KEY Club District Convention for high school students to develop leadership skills.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, 3 / 2 / 18 Submit copy of _____)

TRAVEL REQUEST FORM (ACC-F014)

Sacramento Unified School District

In tructions: This form must be

Request to Attend:

Purpose for Attending:

Conference/Workshop

Professional Development

Business Meeting

Continued Education Credits Earned

REQ

School/Department | CK McClatchy/English

Date | Feb 22, 2018

Date(s) of Event | April 13-15, 2018

Location | Grand Sierra Resort, 2500 E 2nd St, Reno, NV

Event Title (attach brochure) | CNH KEY Club District Convention

students develop leadership skills and encourage service to community

Purpose*

*(what does this activity give students, attendees, staff, or

How does this travel allon with the District's strategic and Career Ready Students/Improves leadership and organizational skills

[Redacted content]

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Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)* *	No. of Days Required	Budget Code (for
Daniel Gatten	Teacher	No		
Rodney Nishikawa		No		
		No		
		No		
		No		

Additional Attendees Attached

District cost for all attendees