

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item 10.1g

Meeting Date : February 21, 2019

Subject : Approve School of Engineering and Sciences Field Trip to Salt Lake City, Utah March 26- 31, 2019

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

Division : Academic Office

Recommendation : Approve School of Engineering and Sciences Field Trip to Salt Lake City, Utah from 3-26-19 to 3-31-19.

Background/Rationale : On March 26, 2019 a group of 28 students, three teacher/staff chaperones and 3 parent chaperones from School of Engineering and Sciences will travel via charter bus to the FIRST Robotics Competition in Salt Lake City, Utah. This will give students the opportunity to demonstrate their skill proficiency and collaborate with peers.

Financial Considerations :  
No cost to the district.

LCAP Goal(s) :

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

*Basic Request - One form used for each student field trip. See below reference distribution section for details concerning each type of trip.*

[Redacted area]

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School      School of      ineering and Sciences      Date 12      12      2018  
Teacher's Nam      Ken Davis      Room #      B5      # 395-5040  
Fax #

Salt Lake City, Utah

[Redacted area]

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name **School of Engineering and Sciences**      ate **1** / **10** / **19**  
Teacher's Name **Ken Davis**      Room # **B05**      Telephone # **395-5040**  
Field Trip Destination **Salt Lake Ci    Utah**  
Reason for travel **FIRST Robotics Utah Regional Competition**

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special request may be required. *Contract or waiver*

[Redacted area containing multiple horizontal lines, likely representing a table or list of activities.]

contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be

Purpose for Attending:

Completed and

Payable at least 30 days prior to the

Requisition #

Registration Fee

Hotel

Airfare \*\*\*\*

Business Meeting

Continued Education Credits Earned

REQ