

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

Agenda Item 10.1d

Meeting Date : October 4, 2018

Subject : Approve C. K. McClatchy High School Field Trip to New York, New York  
October 11 -18, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

Division : Academic Office

Recommendation : Approve

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**

(USE A SEPARATE FORM FOR EACH TRIP)

[Redacted]

Parental Consent: This is required for each student field trip. See below reference distribution section for details concerning each type of trip.

[Redacted]

[Redacted]

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[Redacted]

School Name **CK McClatchy** Date **8** / **27** / **18**  
Teacher's Name **Stephen Goldberg** m # \_\_\_\_\_ Telephone # **916-712-0782**  
Field Trip Destination **Bronx School of Science**  
Reason for travel **Debate tournament**

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling,  
\_\_\_\_\_ Submit copy of \_\_\_\_\_

TRAVEL REQUEST FORM (ACC-F014)

Sacramento Unified School District

Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state

Request to Attend:

Purpose for Attending:

Conference/Workshop

Professional Development

Business Meeting

Continued Education Credits Earned

REQ #

C. K. McClatchy

Date 9-13-18

Date(s) of Event 10-11-18 to 10-15-18

Location The Bronx School of Science-New York

[Redacted content]

Debate Tournament

Purpose\*

\*(what value does this activity give students, attendees, staff,

How does this travel align with the District's strategic College and career ready students

How will this activity/event be used and shared?

Name of Attendee(s)  
(attach sheet for additional attendees)

Position

Substitute  
(Y/N)\* \*

No. of Days  
Required

Budget Code

Table with 5 columns: Name of Attendee(s), Position, Substitute, No. of Days Required, Budget Code. Row 1: [Redacted]

No  
No  
No  
No

Additional Attendees Attached

[Redacted content]